

**To be considered for nomination completed forms must be received by 4:30 pm on
April 21, 2020**

The attached form is to be completed by all individuals who are interested in being nominated for election to the **Olds Institute Board of Directors**.

In accordance with the Olds Institute Bylaw Article 6.1.4 – Election of the Directors and the Chairman:

6.1.4.2 *At any subsequent Annual General Meeting...the Voting members shall elect Public Directors to replace any Public Director whose term has expired. The newly appointed Public Director shall serve for a term of three years*

6.1.4.3 *Voting members may re-elect any Public Director of the Board for an additional one (1) consecutive 3-year term*

6.1.4.4 *The Chairman shall only serve for a three (3) year term unless the Board approves a second consecutive term of 3 years, which includes any consecutive terms as a Director or Officer of the Board*

6.1.4.5 *Only those persons who are current members in good standing in the Society are eligible to run for election as a Public Director on the Board of Directors*

In good standing means, Article 4.4.4:

For public members, if their membership application is approved by the Board;

The member has paid membership fees or other required fees or assessments to the Society;

And,

The Member is not suspended as a Member

Nomination Form – Board of Directors

ALL NOMINEES are required to submit the nomination form along with a 250-word profile by **April 21, 2020 at 4:30 pm**.

In my capacity as an Olds Institute member in good standing, I hereby nominate:

Name

to stand for election as a member of the Olds Institute Board of Directors.

Nominated by – NAME

Signature

NAME

ADDRESS

POSTAL CODE

TELEPHONE

CELL PHONE

EMAIL ADDRESS

Nominee Declaration

I hereby certify that I:

- a. am an Olds Institute Member in Good Standing
- b. am at least 18 years of age at the date of the Annual General Meeting; and
- c. am an individual and not a corporation

Signature: _____

Date: _____

Please return the completed nomination form, before 4:30 pm on April 21, 2020 to:

#1, 5102 – 51 Street, Old, AB T4H 1P8

Or via email to: admin@oldsinstitute.com

The Olds Institute Mandate

The Olds Institute for Community and Regional Development (OI) is an independent public community development governance board incorporated under the Societies Act of the Province of Alberta and sanctioned by the Town of Olds.

Building on the support of our *Core Members: the Town of Olds, Mountain View County, Olds College, Olds Regional Exhibition and The Olds & District Chamber of Commerce; the Institute generates significant synergy within the community by encouraging collaboration between the Core Members and other community stakeholders so that the sum is greater than each of the individual contributor.

The Institute facilitates community consultations with stakeholders. These stakeholders include, but are not limited to, business owners and operators, investors, educators, providers of government and health services, seniors, youth, spiritual organizations, recreation organizations, tourism organizations, arts and cultural organizations, communication and technology providers, elected officials, volunteers and residents of our community and region. The Institute ensures all community development decisions and recommendations are assessed as to the impact they will have on the economic, social, educational, cultural, environmental and political dimensions to realize a balanced growth and to increase the wealth of the community and region.

The Institute supports the building of community capacity which is represented by skills, knowledge and the ability to find the tools to accomplish this.

The Institute supports the sustainability and growth of our business community, making community development decisions and recommendations based on the greater good of the community as a whole, while respecting the individual outcomes of the Core Members of the Institute.

The Institute is committed to financial sustainability by establishing sources of income that give it the freedom to initiate, support and follow through on good community development ventures and initiatives.

The Institute recognizes the confidentiality required by many development initiatives and ensures discussions and consultations on these issues are in-camera and with any board members having a potential conflict of interest removing themselves from the meeting and discussions.

The Town will seek the input and recommendations of the Institute on issues of community development. To support the Institute, the Town's CAO will facilitate the provision of relative information and data requested by representatives of the Institute as expeditiously as possible.

As an Olds Institute Board Member, your attendance is expected at the monthly Board Meetings ON: the 4th Tuesday of EACH month

Acknowledgement When the Olds Institute Bylaws were updated in 2016, the core member definition was introduced. The founding members of the Olds Institute are the Town of Olds, Olds College, Olds Regional Exhibition and the Olds & District Chamber of Commerce. These members are still the founders but are now also identified as core members. Mountain View County transitioned from a n Associate member under the old Bylaws to a Core Member in the current bylaws.

6.1.2. Powers and Duties of the Board

The Board has the powers of the Society, except as stated in the Societies Act. The powers and duties of the Board include:

- (a) Promoting the objects of the Society;
- (b) Promoting membership in the Society;
- (c) Hiring employees, to operate the Society;
- (d) Regulating employees' duties and setting their salaries;
- (e) Maintaining and protecting the Society's assets and property;
- (f) Approving an annual budget for the Society;
- (g) Paying all expenses for operating and managing the Society;
- (h) Paying persons for services and protecting persons from debts of the Society;
- (i) Investing any extra monies;
- (j) Financing the operations of the Society, and borrowing or raising monies;
- (k) Making policies for managing and operating the Society;
- (l) Approving all contracts for the Society;
- (m) Maintaining all accounts and financial records of the Society;
- (n) Appointing legal counsel as necessary;
- (o) Making policies, rules and regulations for operating the Society and using its Facilities and assets;
- (p) Selling, disposing of, or mortgaging any or all of the property of the Society; and
- (q) Without limiting the general responsibility of the Board, delegating its powers and duties to the Executive Committee or the paid administrator of the Society.

For more information about the Olds Institute, please visit www.oldsinstitute.com.